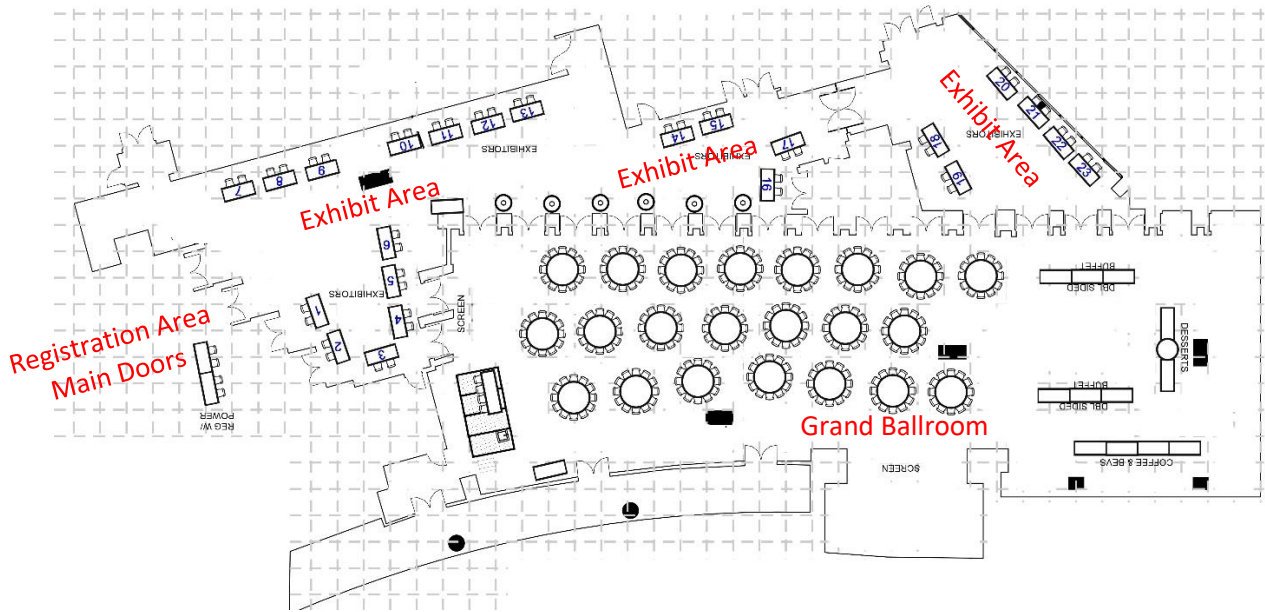


2023 Spring Meeting Exhibit Opportunities & Info.

Again this year we will have an exclusive **Vendor Exhibit Area** that allows your company to showcase its products or services and meet face-to-face with the attendees of the meeting. By exhibiting at the Spring Meeting your company will get great visibility and have the ability to network and make business connections.

There is limited space and the **23** available exhibit tables will be assigned on a first-come, first-served basis. Below is a diagram of where the 23 available tables (highlighted in blue) are located at the Spring Meeting.



Exhibitor Registration Fee

Exhibitor registration includes 2 conference registrations (includes the attending the conference, lunch and networking reception), an exhibitor table (6 ft) and two chairs.

Additionally, the exhibitor registration includes a **BRONZE sponsorship** which includes logo recognition on website, printed event materials (signage and program) and the April PIOGA Press newsletter.

Exhibitor Rates	Early Bird	Standard Rate
	(before March 1)	(after March 1)
PIOGA Members	\$1,250	\$1,500
Non-members	\$1,500	\$1,750

Why Exhibit?

- Reinforce your company's position or introduce your presence in this oil and gas market
- Enhance productivity by building contacts and partnerships
- Learn about the oil and gas activity around the state and challenges
- Meet with people who are looking for your expertise

Exhibitor Table Assignments

Requests for booth locations will be handled on a first-come, first-served basis. No booth assignment will be made without full payment. PIOGA reserves the right to determine final exhibit booth assignments.

Exhibit Schedule (Exhibition area open from 8 am to 7 pm on March 23)

Exhibit Setup:

Wednesday, March 22	3:00 p.m. to 6:00 p.m. (Loading Dock closes at 3 p.m. but Banquet staff can help at the dock area after 3 pm)
Thursday, March 23	7:00 a.m. (Loading Dock opens at 6 a.m.)

Exhibit Hours:

Thursday, March 23	7:45 - 8:45 a.m. (Registration and Exhibit Area Open) 10:30 – 11:00 a.m. (Conference Break/Exhibitor Visits) 3:00 – 3:30 p.m. (Conference Break/Exhibitor Visits)
--------------------	---

Exhibitor Tear Down:

Thursday, March 23	Any time after 4:00 p.m. but must be dismantled by 9 p.m. <i>*The Reception will be held from 5 p.m. to 7 p.m. and you can choose to keep your booth up or tear down prior to the reception start. The reception will be held in a room close to the exhibitors but not in the exhibit area.</i>
--------------------	---

Exhibit table rental includes:

- Company/Organization identification sign
- One 6-foot table with linens and two chairs
- Free Wi-Fi Access
- Electric power can be provided, if requested. To request, contact Danielle Boston at danielle@pioga.org or (724) 933-7306 ext. 28.

Please note: The exhibit area is carpeted. Exhibitors are responsible for all shipping/freight charges.

Exhibitor FAQs

[What does the exhibitor fee include?](#)

[What if I need to add electric power to my exhibit table?](#)

[Can you hold an exhibit table for me before I send in my payment?](#)

[If I need to ship my materials in advance, what is the shipping address and how many days in advance can I ship my package\(s\)?](#)

[What is the procedure if I will be carrying in my package\(s\), display, etc.?](#)

[When can we set up and dismantle our exhibit table?](#)

[How many people can we have staff the exhibit table?](#)

[Will there be security in the event center?](#)

[What if I need to cancel?](#)

[Directions to the Back Entrance/Loading Dock](#)

[Further Questions?](#)

What does the exhibitor fee include?

The exhibitor registration fee includes 2 conference registrations (includes attending the conference, lunch and networking reception), an exhibitor table (6 ft), two chairs and free Wi-Fi.

Additionally, the exhibitor registration includes a **BRONZE sponsorship** which features logo recognition on website, printed event materials (signage and program) and the April PIOGA Press newsletter.

What if I need to add electric power to my exhibit table?

If you will need electric power at your table – please contact Danielle Boston at danielle@pioga.org or (724) 933-7306 ext. 28.

Can you hold an exhibit table for me before I send in my payment?

Due to limited availability of the exhibit tables (only 23 available) we are unable to “hold” a space. Exhibit tables are assigned on a first-come first-served basis with payment. We recommend you register for your exhibit table as soon as possible as we do expect the exhibit area to sell out.

If I need to ship my materials in advance, what is the shipping address and how many days in advance can I ship my package(s)?

If you need to ship your materials or display in advance, you can ship directly to the Rivers Casino **3 days in advance** of the meeting on March 23, 2023.

All items being crated or packaged and shipped to Rivers should have the following information on the shipping label when it arrives to Rivers:

Address: Rivers Casino
Attn: Gretchen Wessel
777 Casino Drive
Pittsburgh, PA 15212
You must mark your package(s) with PIOGA EVENT

Label must include: Name of owner of contents of the shipment, contact phone number for the owner of shipment contents, company name that corresponds to owner of shipment contents, and number of boxes expected per vendor/exhibitor.

The Casino warehouse will deliver the package(s) to the Grand Ballroom the day of the event. You will be responsible for finding your package(s) in the Grand Ballroom and taking them to your exhibit table.

Return Shipping: If you will need to ship the package(s) back, please send a return shipping label and schedule a pick-up out from the Casino.

What is the procedure if I will be carrying in my package(s), display, etc.?

If you will be bringing your exhibit materials with you the day of the meeting, if you can carry the items in hand without assistance you are able to come directly through the main doors of the casino. If you will need the assistance of a cart, you will need to drop off your items at the loading dock and casino staff can assist you with getting the items to the Grand Ballroom. A forklift is available for any heavy items, but arrangements should be made prior to the event. Please contact Thor Kennedy at tkennedy@rushst.com or 412.566.4458 if you have any special needs for your items.

When can we set up and dismantle our exhibit table?

There are two options for set-up – the afternoon of March 22 and the early morning of March 23. Arrangements have been made to allow exhibitors to set-up on Wednesday, March 22 from 3 p.m. to 6 p.m. or you can set-up on Thursday, March 23 from 6 a.m. to 8 a.m. We request that all exhibit tables are set up by 7:45 a.m. as registration is open at that time and attendees will be arriving. Tear down is any time after 4:00 p.m. but must be dismantled by 9 p.m. **The reception will be held from 5 pm to 7 pm and you can choose to keep your booth up or tear down prior to the reception start. The reception will be held in a room close to the exhibitors but not in the exhibit area.*

How many people can we have staff the exhibit table?

You will receive 2 complimentary registrations with each exhibitor table purchase. Any additional registrations will be an additional fee of Early Bird rate of \$350 (PIOGA member) or \$450 (non-member) or after March 1, 2023 \$450 (PIOGA member) or \$550 (non-member).

Will there be security in the ballroom?

There will not be hired security at this PIOGA function so all exhibitors will be responsible for the safety of all items brought into the event. It is recommended to have one company contact at the exhibit table at all times, but if you decide to have both representatives join the general meeting sessions, you should secure any items that you feel are valuable. PIOGA is not responsible for any exhibit items throughout the event. The Rivers Casino does have security in the casino for any casino issues, not for the purposes of this PIOGA event.

What if I need to cancel?

You must notify PIOGA in writing in the event of cancellation or space reduction. If cancellation of the exhibit table occurs prior to Friday, March 10, 2023, the exhibitor will be refunded 50% of the fee. After, Monday, March 13, 2023, no refunds will be made.

Directions to the Rivers Casino Back Entrance/Loading Dock Area

Use address: **701 North Point Dr, Pittsburgh, PA 15233** in your GPS to get you to the Cardello Building (then enter casino garage from there).



Parkway West: take I279 North through the Fort Pitt Tunnels. When you exit the tunnel onto the Fort Pitt Bridge – stay in the far left lane, follow I279 North onto Fort Duquesne Bridge. Cross the Fort Duquesne Bridge and go straight toward Route 65. Take the West End Exit, go through the traffic light, straight onto Chateau Street, approximately 3 blocks. Turn left onto Beaver Avenue. At traffic light go approximately 4 blocks and the Cardello Building is on your right. Drive past the building to enter the casino garage via Lighthill or make a right onto North Point Drive to the Mosebach lot.

Parkway West #2: Take exit 69C to merge onto PA-51 N/US-19 N/Saw Mill Run Blvd. Follow across West End Bridge, stay in left lane, take the US-19 N/PA-65 N/Chateau St exit on the left toward Ohio River Blvd, Keep right, follow signs for Chateau St, Continue onto Chateau St, Turn left onto Beaver Avenue. At traffic light go approximately 4 blocks and the Cardello Building is on your right. Drive past the building to enter the casino garage via Lighthill or make a right onto North Point Drive to the Mosebach lot.

Parkway East: take the North Shore Stadiums Exit. Cross the Fort Duquesne Bridge and go straight toward Route 65. Take the West End Bridge Exit, go through the traffic light, straight onto Chateau Street. Turn left onto Beaver Avenue. Go approximately 4 blocks and the Cardello Building is on your right. Drive past the building to enter the casino garage via Lighthill or make a right onto North Point Drive to the Mosebach lot.

Route 79 North or South: take Route 65 South Exit toward Pittsburgh. Take the Beaver Avenue Exit. Stay on Beaver Avenue approximately 3/4 mile. Go approximately 4 blocks and the Cardello Building is on your right. Drive past the building to enter the casino garage via Lighthill or make a right onto North Point Drive to the Mosebach lot.

Route 28 North: follow the signs to North Shore Stadiums, follow the signs to Route 65, go through small tunnel, bear to the left. Go to the West End Bridge Exit and go straight onto Chateau Street. Stay in left lane and go approximately 3 blocks on Chateau Street. Turn left onto Beaver Avenue. Go approximately 4 blocks and the Cardello Building is on your right. Drive past the building to enter the casino garage via Lighthill or make a right onto North Point Drive to the Mosebach lot.

Route 65 South: take the Beaver Avenue exit. Go approximately 8 blocks and the Cardello Building is on your right. Drive past the building to enter the casino garage via Lighthill or make a right onto North Point Drive to the Mosebach lot.

Further Questions

Contact [Danielle Boston](#) to secure exhibit table or inquire about additional sponsorship opportunities.

Danielle Boston
Director of Administration
Northridge Plaza II
115 VIP Drive, Suite 210
Wexford, PA 15090
Phone: (724) 933-7306 ext. 28
Email: Danielle@pioga.org