[DATE]

TO WHOM IT MAY CONCERN:

Please be advised that [NAME OF EMPLOYEE] is an [employee/contractor] supporting the operations of [NAME OF COMPANY] and thus is engaged in a **life-sustaining business** as defined in the March 19, 2020, *ORDER OF THE GOVERNOR OF THE COMMONWEALTH OF PENNSYLVANIA REGARDING THE CLOSURE OF ALL BUSINESSES THAT ARE NOT LIFE SUSTAINING* during the COVID-19 public health emergency. As a **life sustaining business**, the oil and natural gas operations of [NAME OF COMPANY] in the Commonwealth of Pennsylvania are authorized by the March 19 *ORDER* to continue physical operations, and the bearer of this letter is authorized to travel within the Commonwealth and to execute activities necessary for oil and gas operations.

You are also advised that energy workers and the energy sector supply chain are listed as **Essential Critical Infrastructure Workers** in the guidance document referenced in the U.S. Cybersecurity and Infrastructure Security Agency’s March 19, 2020, letter.

If you have any questions concerning the matters addressed by this letter, please contact the undersigned at [PHONE NUMBER].

Very truly yours,

[NAME & TITLE OF RESPONSIBLE COMPANY OFFICIAL, such as General Counsel, President, Managing Partner, etc.]